

Minutes of Ordinary Monthly Meeting 1st September 2011

1 Time and Location

Meeting opened at 7:30 pm on Thursday 1st September 2011 at 6 Rupara Ave, West Hobart

Present

Jeff Dunn (President)

Ambrose Canning (Vice President)

Andy Semmler (Treasurer)

Austin Greenwood (Secretary)

Malcolm Tyler

Austin Greenwood

Liam Correy

Jon Addison (T-BUG via video link)

2 Apologies

Patsy Jones, Kathleen Mohr, Greg Dutkowski, Keith Price, Richard Nichols

3 Confirmation of Minutes of Last Meeting

Motion: that the minutes of the previous meeting held 18 August 2011 be accepted as a true record

Carried

4 Treasurers Report

The Treasurer presented a report for July, (attached)

Closing Balance as per July bank statement: 18,743.98

Motion: That the treasurer's report be accepted and listed expenditure authorised

Carried

5 Membership

As at 1st Sept,

- Total memberships = 234
- Total members = 460

6 Business Arising (from previous ordinary meeting)

Who	Action	Progress
Jeff	Liam and Jeff to progress the issue of Tasmanian BV membership renewals with BV.	Discussed in the minutes. Liam has improved the BV process for renewals by ensuring that BT membership is offered as a default for Tasmanian renewals.
	Jeff to continue to monitor correspondence from the BT insurer for this new insurance package proposal.	Insurance has been extended to include managerial responsibility and commences on 1 st Sept.
	progress investigation of minimum rider entry age, consent and liability form signing.	No progress yet.
Austin	continue to progress his work on the redeveloped BT website with assistance from other BT members.	Website is up and running. Need some volunteers to help maintain it. See http://www.biketas.org.au/about-us/about-google-sites/website-collaborators We have about 500 visitors a week.
	to investigate possibilities for new BT email system and potential to maintain and the existing @biketas.org.au addresses.	Steep learning curve for me, should have some proposals for October meeting.
	develop his proposal further for a cycling safety register.	Safety register is integrated into website and now needs promoting , see http://www.biketas.org.au/promote-safety/incident-reporting... we have 3 reports in last month
Ambrose	Ambrose to dig out Canberra information and circulate it	No progress yet.
Andy	continue to monitor the State theatre for what is the best BT and cycling promotion deal, and when to do it.	Ongoing
Liam	set up BT as a group on Facebook.	Done.
Patsy	ask the Sustainable Living Expo organisers what their plans are for the next Expo.	The expo would like us to provide bike parking. Patsy will start organising volunteers nearer the time of the event.

7 General Business

Financial

The treasurer proposed that, since the funds were not immediately required, an amount of \$10,000 be placed in an interest bearing deposit to earn a higher level of interest.

Carried

Action: Andy to transfer \$10,000 to interest bearing deposit

Strategic Planning

The committee discussed the need to develop a strategic plan to guide the development of BT activities for the next few years. It was agreed that a facilitated process would be useful. Two possibilities are a local experienced facilitator (who is prepared to volunteer his time) or a facilitator from Bike Victoria - who have recently gone through a similar process. The next step is to get some information about how the process would work and what time would be required.

Action: Jeff to contact BV and the local facilitator to get expressions of interest and a brief proposal for the strategic planning process for our consideration.

Event - 350.org

BT has agreed to help organise the cycling event on 24th September in Hobart. The ride will start at 10:00am Cornelian Bay and end in Mawson Place in the city. We need some volunteers to help at the marques and perhaps marshal the cyclists at the start. (More information at <http://www.moving-planet.org/events/au/hobart/1106>)

Action: Austin to advertise for volunteers for 350.org event on 24th Sept on the website.

Bike Shop Discounts

The possibility of obtaining membership discounts was discussed. Several bike shops have historically offered discounts to members and there seems to be a mutual benefit in this practice. With the development of the new website there is the possibility of offering an advantage to shops that are prepared to offer discounts by listing them in the 'Members Benefits' section. We should offer all Tasmanian bike related shops this option.

Action: Austin to draft a letter for Bike shops detailing this option for committee consideration.

Committee Roles

A number of committee roles have not been assigned yet. However, since the strategic review might result in some or all of the roles being redefined it was agreed to continue with the current arrangements until the review was complete.

Facilities Development Manager Position

Liam will be finishing in this role early next year. A replacement needs to be found soon so that he\she can get up to speed before Liam departs. Discussion about the process for finding a replacement and BVs input.

Action: Jeff to discuss with BV the possible candidates and process ... soon

Facilities Development Manager Report

Membership Renewals and Bicycle Victoria

There has been an issue with Tasmanian based BV membership renewals not being offered the equivalent Bicycle Tasmania membership. It was thought that this is due to the appropriate information not being available to the BV call center staff. Liam is working with BV to improve this information and promote BT membership.

Questions for Candidates

Liam has completed a questionnaire with the help of several other good folk including local government officers, alderpeople, Bicycle Victorias CEO and Bicycle Victorias Facilities development manager who manages their vote bike system! All candidates in all areas!

Why Ride Campaign

The 'Why Ride' campaign is a celebration of the reasons why people ride a bike, walk and catch the bus. Need to continue promoting and supporting this campaign.

Action: Request for all committee members to enter their profile.

Call for Volunteers

Need some volunteers to help in a promotional event 6,7,8 Sept 4-6pm.

Action: Austin to advertise for volunteers on website.

Recruitment Goals

Request for each committee member to set a member recruitment goal of 1 per month.

Bike Shop Brochures

Request to maintain the supply of Bicycle Tasmania brochures at Bike Shops.

Meeting Finished

At: (time not recorded)

Next Meeting

The next meeting will start at 7.30pm 22nd Sept 2011 at 6 Rupara Ave, West Hobart.¹

¹ Due to a conflict with the T-Bug AGM this may change ...

TREASURER'S REPORT

JULY 2011

Bicycle Tasmania Inc		July '11	
Opening balance in Bank Account			\$18,757.98
Withdrawals for July			\$264.00
In Graphic Detail	Graphic design for BT Membership brochures	\$264.00	
Previously Unpresented Cheques			
Nil			
Deposits for July			\$250.00
Royal Tasmanian Botanical Gardens	Valet Parking – Treadlightly Festival	\$250.00	
Closing Balance as per July bank statement			\$18,743.98

Summary of Business Arising (from this meeting)

Who	Action	Progress
ALL	Request for all committee members to enter their profile in the Why Ride Campaign website.	
Ambrose	to dig out Canberra information and circulate it.	
Andy	to continue to monitor the State theatre for what is the best BT and cycling promotion deal, and when to do it.	
Andy	Transfer \$10,000 to interest bearing deposit	
Austin	to continue to progress his work on the redeveloped BT website with assistance from other BT members.	Website is up and running. Need some volunteers to help maintain it. See http://www.biketas.org.au/about-us/about-google-sites/website-collaborators
Austin	with input from others to investigate possibilities for new BT email system and potential to maintain and the existing @biketas.org.au addresses.	Should have a proposal by next ordinary meeting.
Austin	Update links to other Tasmanian Bike groups on the new website	
Austin	Advertise for volunteers for 350.org event on 24th Sept on the website.	
Austin	draft a letter for Bike shops detailing these options for committee consideration.	
Jeff	to progress investigation of minimum rider entry age, consent and liability form signing.	
Jeff	Jeff to contact BV and the local facilitator to get expressions of interest and a brief proposal for the strategic planning process for	
Jeff	discuss with BV the possible candidates and process for Facilities Development Manager.	
Patsy	Organise volunteers for bike parking at the Sustainable Living Expo	