

Minutes of Ordinary Monthly Meeting 29th September 2011

1 Time and Location

Meeting opened at 7:30 pm on Thursday 29th September 2011 at 6 Rupara Ave, West Hobart

Present

Jeff Dunn (President)

Andy Semmler (Treasurer)

Austin Greenwood (Secretary)

Patsy Jones

Keith Price

Liam Correy

2 Apologies

Malcolm Tyler, Ambrose Canning, Kathleen Mohr, Greg Dutkowski

3 Confirmation of Minutes of Last Meeting

Motion: that the minutes of the previous meeting held 1st September 2011 be accepted as a true record

Carried

4 Treasurers Report

The Treasurer presented a report for July, (attached)

Closing Balance as per August bank statement: \$18,254.93

Motion: That the treasurer's report be accepted and listed expenditure authorised

Carried

5 Membership

No information this month due to changes in Bicycle Victoria administrative changes.

6 Business Arising (from previous ordinary meeting)

ALL	Request for all committee members to enter their profile in the Why Ride Campaign website.	Mostly done. Two remaining.
Ambrose	To dig out Canberra information and circulate it.	Done. The information can be found at Pedal Power ACT website - http://www.pedalpower.org.au/services/content.asp?IntContId=175
Andy	to continue to monitor the State theatre for what is the best BT and cycling promotion deal, and when to do it.	ongoing
Andy	Transfer \$10,000 to interest bearing deposit	Done.
Austin	to continue to progress his work on the redeveloped BT website with assistance from other BT members.	Website is up and running. Need some volunteers to help maintain the content. See http://www.biketas.org.au/about-us/about-google-sites/website-collaborators
Austin	with input from others to investigate possibilities for new BT email system and potential to maintain and the existing @biketas.org.au addresses.	The proposal is ready for our consideration. http://www.biketas.org.au/about-us/Committee/improving-our-web-services
Austin	Update links to other Tasmanian Bike groups on the new website	The links from the old website have been copied across but needs checking and reorganising a bit. http://www.biketas.org.au/work-with-other-groups/Other-Useful-Links
Austin	Advertise for volunteers for 350.org event on 24th Sept on the website.	Done.
Austin	draft a letter for Bike shops detailing these options for committee consideration.	Done. A copy is available on our website as a permanent offer to retailers ... http://www.biketas.org.au/work-with-other-groups/Bike-Hire-Shops/for-retailers
Jeff	to progress investigation of minimum rider entry age, consent and liability form signing.	Draft documents assembled from various sources. Need reviewing by committee members to bring to a final versions. http://www.biketas.org.au/about-us/Committee/terms-and-conditions
Jeff	Jeff to contact BV and the local facilitator to get expressions of interest and a brief proposal for the strategic planning process for our consideration.	Initial planning meeting with facilitator and available committee members will be organised within next week or two.
Jeff	discuss with BV the possible candidates and process for Facilities Development Manager.	Ongoing
Patsy	Organise volunteers for bike parking at the Sustainable Living Expo	Provision of bike stands is an issue. Patsy is continuing to discuss with SLE.

7 General Business

1. Membership Issues

Concern was expressed that the amalgamation with Bicycle Victoria has not worked well and that we are not getting sufficient value from the arrangement so far. Specific examples of ongoing issues are,

1. Bicycle Tasmania memberships need to be offered as an alternative to Tasmanian based BV members when renewing. We need to be confident that this system is in place and can be verified.
2. Event discounts available to BV members are not available to Bicycle Tasmania members and should be.
3. Issuing of initial membership information to new members has been slow and in some cases not occurred.
4. Statewide recognition of the distinction between Bicycle Tasmania and BV is low and is not helped by the previous points.

There was a general concern about understanding BV's future intentions with regard to promoting BV memberships in Tasmania.

A fulsome discussion followed and overall it was accepted that there are long term benefits for Bicycle Tasmania and for cycling in Tasmania in maintaining our relationship with BV and that the problems which exist are solvable.

Action: Jeff and Liam to work with BV to rectify the problems with a report on progress to the committee at the next meeting.

Action: Committee members: continually check with members that they are receiving all the benefits of their membership.

2. Strategic Planning

Reviewed the proposal to develop a strategic plan for BT. Alex Nicholson, an experienced facilitator has agreed to assist. Agreed that the process should have statewide representation and that a budget of \$5,000 be set aside to provide the resources necessary.

Action: Jeff to arrange the initial planning meeting with facilitator

3. Improving Our Website

Due to the need to relocate the webhosting service Austin put forward the following proposal,

1. Relocate email and site hosting services to Google Apps free
2. Accept a limit of 10 email accounts associated with domain name.
3. Register domain name www.bicycletasmania.org.au\$30
4. Find a team of 3 volunteers to work on it.
5. Do it all forthwith.

The proposal is low cost and low risk. It was agreed to proceed.

Action: Austin to relocate webhosting services.

4. Policies for Rides and Ride Leaders

Draft policies are on the committee section of the website.(<http://www.biketas.org.au/about-us/Committee>). Need a volunteer to bring them to final draft stage for committee agreement.

5. Events

Arrangements for upcoming events were discussed. Sustainable Living Festival event organisers have asked that BT provide bike stands for the valet parking servicing. It was agreed that, if this was necessary, BT would withdraw from providing the service due to the additional cost.

Volunteer numbers are down and we need to do more to encourage more members to participate.

6. First Aid Kits

The purchase of two kits was approved at a total cost of \$220,

Action: Andy to purchase two first aid kits.

7. Volunteers – organizing, recognizing and appreciating

Volunteers are an important part of our association. Without them events, services and the work of the committee would not happen. The number of people volunteering is decreasing and threatens to limit events and service we can provide. The committee discussed causes and possible solutions but no plan as yet.

8. Landsdowne Crescent School – Bike Maintenance and Safety Session

We have been invited to provide volunteers for a bike maintenance and safety session for two hours one afternoon during bike week. Malcolm Tyler and Austin Greenwood have volunteered to help and others are invited.

9. Facilities Development Manager Report

Questions for Candidates

Results from the questionnaire will be available in the next 2 weeks.

Why Ride Campaign

Some committee members still to enter their profile.

Action: Request for all committee members to enter their profile.

Report

Liam's final report will be published in the near future.

10. Meeting Finished

At: (time not recorded)

11. Next Meeting

The next meeting will start at 7.30pm 20th October 2011 at 6 Rupara Avenue, West Hobart.

TREASURER'S REPORT

AUGUST 2011

Bicycle Tasmania Inc		August'11	
Opening balance in Bank Account			\$18,743.98
Withdrawals for August			\$669.05
Peter Franklin	Bicycle Tasmania Audit 2010-11		45.00
New Sydney Hotel	AGM Dinner for volunteers		427.00
Keith Price	Transport costs to attend the AGM		58.05
Bicycle Victoria	Membership – R.Nicholls & C.French		139.00
Unpresented Cheques		\$90.00	
Bicycle Victoria	Corporate Membership – Inspiring Place	90.00	
Deposits for August			\$180.00
Richard Vietz	Bulk purchase of 1.5m stickers		30.00
Inspiring Place	Corporate Membership		150.00
Closing Balance per August bank statement			\$18,254.93

Summary of Actions Arising (from this meeting)

Andy	Purchase two first aid kits.	
Austin	Relocate webhosting services	
Committee	Request for all committee members to enter their profile in the Why Ride Campaign website.	
Committee	Check with members that they are receiving all the benefits of their membership.	
Jeff Liam	Work with BV to rectify problems. Report on progress to the committee at the next meeting.	
Jeff	Commence the strategic planning process	
Jeff	Discuss with BV the possible candidates and process for Facilities Development Manager.	
Patsy	Organise volunteers for bike parking at the Sustainable Living Expo	