

# **Bicycle Tasmania**

## Agenda for Ordinary Monthly Meeting<sup>1</sup>

5:30pm 16<sup>th</sup> February 2012, 71 Murray Street, Hobart

### **1. Apologies**

### **2. Treasurers Report**

### **3. Membership**

### **4. Business Arising** (from last Meeting)

### **5. General Business**

6.1 Bike Week Plans

6.2 Bike Counting

6.3 Advocacy Position

6.4 Advocacy Sub Committee

6.5 North West Recreational Cyclists Group<sup>2</sup>

6.5 Insurance Issues - Volunteers

6.6 Other Items

### **6 Next Meeting?**

5:30pm 15<sup>th</sup> March 2012, 71 Murray Street, Hobart?

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<sup>1</sup> Agenda items will be arranged to address Statewide issues first.

<sup>2</sup> See attached information

## Business Arising from Jan-2012 Meeting

Who	What...	Progress...
Jeff	Check volunteer coverage with existing policy Clarify BNV Insurance coverage in light of MAIB coverage Get written advice from insurers re coverage of NWRCG	Tricky, could take a while.
Jeff, Ambrose	Source more low cost BT stickers – for kids	
Jeff, Keith and anyone else that can help	Investigate low cost video conferencing for future meetings	
Malcolm, Austin	<b>Volunteers</b> Think about a process for coordinating and supporting the induction and deployment of volunteers.	Work in progress
Committee members	<b>Advocacy Sub or Advisory Committee,</b> forward suggestions for Operating Rules to Austin for collation	
Treasurer	Treasurer to provide 'comparison with previous year' data in monthly reports	
Jeff & selection panel	<b>Advocacy position</b> Process applications and nominate successful applicant, by mid Feb ( Austin to send selection criteria to Greg)	
Austin, Greg	<b>Member Survey</b> Austin – extend survey to new members and send reminders to non-responders Austin – Obtain BV members survey data for comparison Greg - analyse the data so far to	Delayed due to no membership updates from BNV.
Greg	<b>Bike Counting</b> administer Counting Volunteer survey	
Team	<b>Bike Week</b> (Jeff – coordinator and information source) Ambrose - contact Hobart rivulet Trail Plan people to participate Ambrose – Circulate task list for Century & half century (& quarter century) ride Ambrose – Check proposed routes (by personally riding round each of them and taking copious notes and photos!) Greg - to do posters and leaflets for Century ride and distribute to bike shops and advertising points. Someone - to send previous artwork to Greg Austin - Set up web facility for Ride Registration and payment Greg, Richard and Andrew volunteered to help in various ways on the day Richard volunteered to help on the Tour de Femme Heather and Andrew will put out the signs for the 'outer half' of the Century Ride	Progressing well, frantic activity all month

At our last meeting we discussed a request from NWRCGi to become associated with Bicycle Tasmania so as to be covered by our Insurance Policy for events ....

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### Who is NWRCGi?

- A group of recreational bike riders based in the North West who want to run regular bike rides with minimum formality.
- They have one formal meeting a year to fulfill the requirements of their incorporation. All other business is carried out by phone or email.
- They have a bank account and handle small amount of money arising from ride fees.
- They have three office holders.
- A few are now Bicycle Tasmania members.
- They are not insured as a group.
- They do not carry out any organised advocacy activity and don't intend to.
- They are concerned that the non BT members that join their rides may not be adequately covered.
- Due to their limited activity their committee has low exposure to insurable risk.

### What do NWRCGi want to do?

- Subject to the approval of a majority of their members they would like to become linked with Bicycle Tasmania in some way so as to be covered by our Insurance Policy.
- They would like to un-incorporate themselves to reduce admin.

### What are the Options?

	<b>BUG</b>	<b>Affiliate</b>
<b>Our Constitution</b>	<ul style="list-style-type: none"> <li>• Functions as a sub committee</li> <li>• Incorporated</li> <li>• Headed by elected representative</li> <li>• Regular meetings</li> <li>• Manage own budget</li> <li>• Do any lawful activity consistent with goals and rules of the Association</li> </ul>	<ul style="list-style-type: none"> <li>• Any organisation outside the Association which holds a current subscription to the Association</li> <li>• Pays a subscription fee to BT</li> <li>• Delegate can attend and vote at AGM</li> </ul>
Additional <b>procedural</b> items?	<ul style="list-style-type: none"> <li>• Executive Roles need to be BT members</li> <li>• Small fee for non-member riders</li> <li>• Promote BT membership</li> <li>• Minutes of AGM accepted by BT Committee</li> </ul>	<ul style="list-style-type: none"> <li>• <i>Needs to be the same as BUG but may be incompatible as a general rule for Affiliates, e.g. commercial or government organisations.</i></li> </ul>
<b>Insurance</b> Requirements	<ul style="list-style-type: none"> <li>• Rides advertised on shared calendar</li> <li>• Use and retain Ride Sign-on Forms</li> <li>• Regular reports to BT. (e.g. copy of Newsletters and member communications to <a href="mailto:secretary@biketas.org.au">secretary@biketas.org.au</a>)</li> </ul>	<ul style="list-style-type: none"> <li>• <i>(As above)</i></li> </ul>
Other <b>Issues</b>	<ul style="list-style-type: none"> <li>• Additional insurance costs?</li> <li>• Contribution to BT finances?</li> <li>• Recognition of membership increases?</li> </ul>	