

Minutes of Ordinary Monthly Meeting 19 May 2011

- **ACTION:** Austin Greenwood offered to progress how BT can get feedback from members or non-members about what are the barriers to cycling, and to BT membership.
- **ACTION:** Jeff Dunn to progress a Managerial Liability Insurance policy
- **ACTION:** Austin Greenwood to investigate grant application to possibly cover cost of first aid kits.
- **ACTION:** Jeff Dunn to progress investigation of minimum rider entry age, consent and liability form signing.
- **ACTION:** Andy Semmler will continue to research possibilities for advertising, promotion or fund raising via the State Theatre.
- **ACTION:** Ambrose Canning to find original email BT received advertising the event, to respond to the organisers saying it is a service BT usually charges for, but we can offer to provide it at no cost if they provide the bike racks.
- **ACTION:** Ambrose Canning to dig out Canberra information and circulate it.
- **ACTION:** Austin Greenwood to develop his proposal further for a cycling safety register.
- **ACTION:** Jeff Dunn to follow up Bike Kitchen request with BT's insurer.

1 Time and Location

Meeting opened at 7.40pm at 74 Risdon Road, New Town, Hobart.

2 Present

Jeff Dunn (President)
Andy Semmler (Treasurer)
Ambrose Canning (Secretary)
Patsy Jones
Austin Greenwood

3 Apologies

Kathleen Mohr
Andrew Heard
Richard Nichols

4 Confirmation of Minutes of Last Meeting

Motion: that the minutes of the meeting held 28 April 2011 be accepted as a true record;
Proposed: Austin Greenwood. Seconded: Patsy Jones. Carried.

5 Committee and Other Reports

5.1 Treasurer

Andy presented a treasurers report listing financial activities for the previous month of March.
Bank balance at the end of March was \$20,386.84

Motion: That the treasurer's report be accepted and listed expenditure authorised: Proposed: Andy Semmler.
Seconded: Jeff Dunn. Carried.

5.2 Membership

As at 12 May 2011

- Total memberships = 222
- Total members = 436

There was discussion about how to contact potential members:

- Inviting existing members to approach others.
- The new BT 'friends' email distribution list will give BT contact with interested non-members.
- How can we get feedback from members and non-members about what are the barriers to cycling, and barriers to BT membership. This feedback could be requested via eNews

ACTION: Austin Greenwood offered to progress how BT can get feedback from members or non-members about what are the barriers to cycling, and to BT membership.

6 Business Arising

6.1 Draft budget for 2011/12 financial year

Our Treasurer has prepared a draft budget for our next financial year and will circulate it prior to the next meeting.

6.2 Managerial Liability Insurance

This has not progressed.

ACTION: Jeff Dunn to progress a Managerial Liability Insurance policy

6.3 First Aid Kits

Andy provided details of options for first aid kits. The Large Leisure Kit was recommended to us by St John. A kit in a plastic box would be preferred. Bt could apply for a volunteer grant (by 8 June).

ACTION: Austin Greenwood to investigate grant application to possibly cover cost of first aid kits.

6.4 Bike Parking Banner

Designs from Kathleen have been circulated. Ambrose has placed an order with Pumpkin Prints in Hobart. Banners should be available before the Treadlightly bike parking.

6.5 TreadLightly EnviroFest 2011

Sunday the 5th of June, 10am till 4pm at Royal Botanical Gardens. BT is providing valet bike parking. A call for volunteers was in eNews 11 May. Patsy has produced a draft roster of volunteers, but more are needed. We will promote via eNews again.

6.6 Minimum Rider Age

No progress.

ACTION: Jeff Dunn to progress investigation of minimum rider entry age, consent and liability form signing.

6.7 Bike Week Review

No progress on extra route signs proposed.

Mary McParland from Cycling South has provided past TdF routes as possible alternatives. Basically they are in Clarence river side suburbs. At this stage BT intends to stick to previous idea of revers route.

ACTION: Andy Semmler to produce a list of proposed additional signs.

6.8 State Cinema

- Andy reported: Big screen, pre-film advertising, \$295 per month (\$275 per month if for three months). Prior to every screening, in every theatre. BT can put brochures in the foyer. BT could target pre Big Ride month (October).
- Auditorium or theatre hire. Andy has several pages of information. 50 seat theatre is \$400 to \$520 depending on time. There are specific requirements re copyright authority for films if they are supplied by BT.
- Another possibility is to negotiate with the State Theatre to put on a bike film festival, possibly during Bike Week. Andy will continue to research possibilities.

ACTION: Andy Semmler will continue to research possibilities for advertising, promotion or fund raising via the State Theatre.

7 General Business

7.1 Bike Week Promotion Winners

Bike Week promotion winners of \$100 Bike Ride vouchers went to

- David Moore,
- Chris Lewis,
- Greg Carpenter.

No further action required.

7.2 Bicycling Achievement Awards Nomination

Bicycle Tasmania has been nominated in this year's National Heart Foundation Australian Bicycling Achievement Awards in the Bicycling Organisation category. Notice via email from Peter Bourke, General Manager, Cycling Promotion Fund on 28 April 2011. The Australian Bicycling Achievement Awards ceremony will be held in Canberra on Wednesday, 1 June 2011 in Old Parliament House.

No further action required.

7.3 Cycling for Active Transport Local Infrastructure Development Fund

Cycling for Active Transport Local Infrastructure Development funding of up to \$10,000 per project is available to local government and not-for-profit community based organisations for new projects and initiatives. Funding will be available for projects that:

- Create new, or enhance existing transport oriented cycling infrastructure;
- Improve people's capacity to use their bikes to connect to public transport;
- Enable cycling for transport via provision of end of trip facilities for cyclists;
- Promote travel behaviour change by increasing the community's engagement with cycling as a form of transport; and/or
- Make cycling for transport more convenient, safer and more accessible for people of all ages.

The forth dot point above is a possibility for BT. A specific project could be getting funding for Liam to work on bike projects (refer to item 7.6 below for more discussion and an action).

7.4 Sustainable Living Expo 2011

Will be on the 5th and 6th of November 2011 at Princes Warf, BT has in the past provided valet bike parking. This produces no income for BT, we have done it to support the event. Last year BT paid for an internal table which was useful for the Sandy Bay bike lane promotion, but was of no value otherwise. It is considered that the BT external bike parking site with our marquee and table is of more value.

BT needs to watch out for who pays for or provides the bike racks. BT does not get paid for this bike parking service and we do not want to have to pay to provide it.

ACTION: Ambrose Canning to find original email BT received advertising the event, to respond to the organisers saying it is a service BT usually charges for, but we can offer to provide it at no cost if they provide the bike racks.

7.5 BT Rides procedures

Ambrose has seen from Canberra a good set of documentation concerning ride leader training and ride leader instructions. Propose that BT develop similar guidelines as an easy risk mitigation step. Also, review ride entries costs for BT members and non-members.

MOTION: that BT supports in principle the development of this ride leader documentation concept for BT. Proposed: Ambrose Canning. Seconded: Jeff Dunn. Carried.

ACTION: Ambrose Canning to dig out Canberra information and circulate it.

7.6 Bicycle Safety Register

- Austin has investigated bike accident statistics and what could be done together with State and Local Government and other bodies to compile a bicycle safety register. Records of accidents, near misses, risks. Austin has already circulated (19/5/2010 to the committee supporting documentation that he has developed so far.
- This is seen as a powerful tool for advocacy. It is a long term process to compile, but in the process it builds relationships between stakeholders.
- It was agreed that this was a good idea and that BT supports Austin's offer to follow up on this, and to talk with Liam to negotiate how it fits in with work Liam is already doing.
- There is potential to apply for a grant (refer to item 7.3 above) to fund this, Austin will investigate.

MOTION: That BT supports in principle the development of a cycling safety register and further work to develop a specific proposal. Proposed: Austin Greenwood. Seconded: Jeff Dunn. Carried.

ACTION: Austin Greenwood to develop his proposal further for a cycling safety register.

7.7 Bike Kitchen

Bike Kitchen are relocating from Liam's residence to a new location. There have been discussions with Jeff about whether they could somehow integrate with BT and have their members all join BT, specifically to obtain public liability insurance cover. The implications for BT were discussed.

ACTION: Jeff Dunn to follow up with BT's insurer.

Meeting Finished

Meeting closed at 10 pm.

Next Meeting

The next meeting will be held at 7:30 pm on Thursday 16th June 2011 at Austin Greenwood's residence at 74 Risdon Road, New Town, Hobart.

Note. The BT August meeting is our AGM.